

HASSAN KHABIBULLAEV

Frontend Developer & Business Systems Analyst & Technical Writer

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As a Frontend Developer, I excel in creating engaging user experiences with HTML, CSS (including Bootstrap and SASS/SCSS), and JavaScript (including ReactJS). In the realm of Business Systems Analysis, I specialize in streamlining operations and driving efficiency through integrated systems management.

PROFESSIONAL SKILLS

- **HTML** (Semantic Markup, JSX) & **CSS** (Bootstrap, Adaptive/Responsive, BEM, SASS/SCSS):
- **JavaScript** (TypeScript, ReactJS, Redux, React Hooks, entry-level NodeJS/Express)
- **Development Tools** (Webpack, ESLint, Prettier, Debugging, Testing)
- **Integrated Systems Management** (Workflow Automation: Zapier, Make.com, custom scripting; Data Management and Analysis: AirTable, Salesforce, PowerTools)
- **Ops Management & Business Systems Analysis** (project and quality management, strategic planning, resource allocation, process improvement, performance monitoring, presentation)
- **Technical Writing** (preparing, editing, and reviewing technical documentation, including information security testing projects, ensuring accuracy, clarity, and adherence)

LANGUAGE SKILLS

- **Uzbek** - Native
- **English** - Proficient (IELTS 8.0)
- **Russian** - Proficient
- **French** - Upper-Intermediate

WORK EXPERIENCE

Group-IB - Tashkent, Uzbekistan

June 2024 - present

Technical Writer

- Prepared, edited, and reviewed information security testing projects' documentations such as templates, reports, and presentations
- Coordinated and ensured the proper documentation of technical reports within the security assessment projects
- Produced high quality work products in accordance with in-house and client requirements
- Evaluated written information and ensured subject flow, grammar usage, and format are accurate and communicated the intended message

Global Friends - *Tashkent, Uzbekistan*

August 2021 - present

Business Systems Analyst and Operations Manager

- Was responsible for operations improvement with automations, portal and landing page development, technical support, and student enrollment coordination.
- Reduced processing time of document generation such as invoices and generic letters from 5 minutes to 1 second with a single click, achieving a 300-fold boost in efficiency.
- Improved data management efficiency significantly by implementing an integrated student portal which served as a centralized platform for managing student information.
- Boosted marketing strategies by developing customized landing pages for various services offered by the company. They are present in my web portfolio.
- Began as Operations Assistant and advanced to the current position in January 2022.

EPAM Systems - *Tashkent, Uzbekistan*

May 2021 - January 2022

Frontend Developer

- Designed and developed HTML/CSS layouts to support web application and component development projects, focusing on both functionality and UI optimization.
- Helped backend developers with frontend tasks for UI integration and performance improvement, as well as with adapting to new updates.
- Revamped online library and documentation portal web pages, enhancing readability and accessibility for improved UX and navigation efficiency.
- Completed a 3-months long internship program initially and transitioned to this position.

EDUCATION HISTORY

Westminster International University in Tashkent - *Tashkent, Uzbekistan*

May 2023

Bachelor of Science with Honors - Business Information Systems

Achieved a GPA of 80% based on UK grading system with 70% denoting a distinctive mark

Earned a First-Class Honors Diploma

Academic Lyceum of TashSUULL - *Tashkent, Uzbekistan*

May 2019

Secondary Education - Foreign Philology

Achieved a GPA of 5 based on Uzbekistan grading system with 5 denoting a maximum mark

Earned a First-Class Honors Diploma

VOLUNTEER EXPERIENCE

Westminster International University in Tashkent

October 2020 - April 2023

- Served as a Course Representative for my program and level.
- Facilitated the "70+ BIS" club to assist fellow students.
- Acted as a Microsoft Learn Student Ambassador to the university.